U.S. Department of Housing and Urban Development  
Freedom of Information Act Office  
451 7th Street, SW, Room 10139  
Washington, DC  20410-3000

Re: Freedom of Information Act Request – Fiscal Year 2008

Dear Freedom of Information Act Officer:

This request is pursuant to the Freedom of Information Act ("FOIA" or "the Act"), 5 U.S.C. § 552. On behalf of [client], the National Commission on Fair Housing and Equal Opportunity, we request that the U.S. Department of Housing and Urban Development ("HUD") provide any and all records, documents, and information sufficient to show:

For Fiscal Year 2008 (October 1, 2007 through September 30, 2008)

- The total number of complaints filed with HUD's Office of Fair Housing and Equal Opportunity alleging a violation of the Fair Housing Act during Fiscal Year 2008
  - For each of these complaints, documents should be sufficient to show whether the complaint was processed by HUD or by a state or local enforcement (FHAP) agency.
  - Documents should also be sufficient to show the number and percentage of those complaints filed based on:
    - Race
    - Color
    - Religion
    - National origin
    - Sex
    - Familial status
    - Disability
    - Intimidation, coercion and interference

- The total number of complaints closed by HUD during Fiscal Year 2008
  - For these complaints, documents should be sufficient to show:
    - The total number of complaints closed as an administrative closure by HUD
    - The total number of complaints closed as conciliated or settled by HUD
    - The total number of complaints closed with a determination of no reasonable cause by HUD
• The total number of complaints in which a charge was issued by HUD
• The total number of complaints closed as an administrative closure by a FHAP agency
• The total number of complaints closed as conciliated or settled by a FHAP agency
• The total number of complaints closed with a determination of no reasonable cause by a FHAP agency
• The total number of complaints in which a charge was issued by a FHAP agency

○ The total number of complaints that were referred by HUD to the United States Department of Justice during Fiscal Year 2008
   ○ For each of these complaints, documents should be sufficient to show whether it was:
      • an election case made after a determination by HUD that there was reasonable cause to believe that the Act had been violated
      • a zoning or land use referral
      • a pattern and practice referral
      • a restraining order or other injunctive relief
      • a complaint for a breach of a conciliation agreement
      • a referral for criminal investigation
      • a referral for another reason

○ As of the end of Fiscal Year 2008:
   ○ The average age of all complaints that are open and being investigated by HUD
   ○ The number of cases being investigated by HUD that are open and which have been open more than 100 days
   ○ The number of cases being investigated by HUD that are open and which have been open more than 200 days
   ○ The number of cases being investigated by HUD that are open and which have been open more than 365 days
   ○ The number of cases being investigated by HUD that are open and which have been open more than 730 days
   ○ The number of cases being investigated by HUD that are open and which have been open more than 1095 days

○ For cases closed by HUD during Fiscal Year 2008, documents sufficient to show the average number of days those cases were open
○ The average damage award received by victims of discrimination per conciliated case for cases resolved by HUD during Fiscal Year 2008
○ The total monetary compensation received by victims of discrimination for cases resolved by HUD during Fiscal Year 2008
○ The number of housing units made available to victims of discrimination as a result of HUD’s processing of fair housing cases during Fiscal Year 2008
We anticipate that you will respond to the above requests within 20 working days, as specified in the Act. If you believe that is not possible, please contact me by telephone (212-859-8247), and we will attempt to work with you as necessary to facilitate your efforts to comply with the Act in a timely fashion.

If it is determined that any portion of the requested information is exempt from disclosure, we request that, in accordance with 5 U.S.C. § 552(b), all reasonably separable portions of the information or documents requested be provided. It is further requested that all documents or portions thereof for which an exemption is claimed (i) be identified with particularity and (ii) that the rationale supporting the claimed exemption be provided in writing.

The National Commission on Fair Housing and Equal Opportunity is not a commercial use requester, educational institution, or a representative of the news media, and so is an “Other Requester” for purposes of HUD’s fees. The National Commission on Fair Housing and Equal Opportunity has submitted nine separate FOIA requests, which should be treated as one request for purposes of fee calculation. The National Commission on Fair Housing and Equal Opportunity agrees to pay all fees that may be incurred in processing these requests, up to a total of $500. If HUD believes the fees will exceed $500, please contact me by telephone so that we can discuss with you how we would like to proceed. Once the search and production are complete, please send the bill to us, and it will be paid within one month.

Thank you for your prompt attention to this matter. If you require any additional information or have questions related to the processing of these requests, please do not hesitate to contact me.

Best regards,

[Signature]

Michael B. de Leeuw